Letter (email) to “The Protestant Home”

Hello –

My name is Sally Hale and I teach students with special needs at Bosse High School. We are writing a service learning grant and would like to make small containers of lotions (about 50 total) for your residents, **if** we receive the grant. So, I would need to know how many people would like to receive a container of lotion in order to include that on the budget portion of the grant. We would like to deliver the lotions (with cards) to you on May 22, 2014.

My direct number is 435-8888 ex #41137.

Sally Hale

Teacher, Moderate Disabilities Program

Bosse High School

812-435-8888 #41137