

I met with the County Administrator, Steve Nichols, Monday December 15, 2014 for about 45 minutes. The main objective was to discuss briefly what we plan to do and to elicit his feedback/inputs that could help us.

- He believes that this is a worthwhile project with two major objectives:
 - To educate the community on what volunteer and non-profit organizations can do to help the community;
 - To seek new volunteers for those organizations that are of individual interest.
 - In short: "Matching needs to resources, and connecting volunteers with non-profit/volunteer organizations."
- Steve strongly suggested going to the county website and selecting the Senior Resources page. Specifically, the Fluvanna Partnership for the Aging. This organization can contact/notify other senior-oriented activities about the Fair. He mentioned a Debra Forman (sp?) as a point of contact.
- Among county government activities, he mentioned Cheryl Wilkins, the Emergency Services Coordinator as support/participant for the county. I have a list of some of the activities Steve thinks would be appropriate, and he mentioned several primary sources for listing of volunteer/non-profit organizations in the County:
 - The county website under "Volunteers" and "Senior Resource"s (especially see the Fluvanna Partnership for the Aging)
 - The county website under "Boards, Commissions & Committees"
- Steve suggested that the Marketing Committee create a Flyer and send it to Steve. This flyer should capture the essence of what the Fair is about, talking points, etc. Steve will get that out through fanmail and website channels. The Executive Committee would approve the Flyer before it is sent out.
- Steve also suggested we use the Fluvanna Christian Services Society (FCSS) as an information conduit. There is presently no consolidated list of churches in the county, he says. (Future class project?) Churches can provide a great service by providing word about the Fair to their congregations.
- He also believes that we should contact Cindy Hoffman at the Library. They held a similar fair there last summer. We could learn what went well and what didn't, a "lessons learned" so that we avoid the same problems or repeating mistakes.
- Finally, the County Administrator firmly believes that this Fair needs to be an annual event, given the objectives and ultimate benefits it can have for the county as a whole.

I am prepared to talk about this Thurs night as well.
Regards,

John